

Headquarters
United States Forces Korea
Unit #15237
APO AP 96205-5237

United States Forces Korea
Regulation 40-5

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Medical Services

PET CONTROL AND VETERINARY SERVICES FOR DOMESTIC PETS

***This is the first edition of United States Forces Korea Regulation 40-5**

For the Commanding General:

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Summary. This regulation establishes policies, responsibilities and procedures governing the possession, registration, immunization, accountability, and control of domesticated pets in the possession of Status of Forces Agreement (SOFA) status personnel, and implements measures necessary to protect the health and safety of personnel, and privately owned animals. This is a punitive regulation. Violation of the policy in paragraph 5 of this regulation, by personnel subject to the Uniform Code of Military Justice (UCMJ), may subject the offender to punishment under the UCMJ, as well as to adverse administrative action authorized by law and regulation. Persons not subject to the UCMJ who fail to comply with this policy may be subject to adverse administrative sanctions; including, but not limited to, revocation of privileges, as authorized by law and regulation.

Summary of Change. Not applicable, first edition of this regulation.

Applicability. This regulation applies to all military personnel, U.S. civil service, Non-Appropriated Fund Instrumentality (NAFI), retirees, invited contractors, technical representatives and their family members who are subject to the SOFA.

Supplementation. Further supplements to this regulation by subordinate commands are prohibited unless prior approval is obtained from Headquarters (HQ) USFK, (FKSG), Unit #15237, APO AP 96205-5237, email: fksg@korea.army.mil.

Forms. USFK forms are available at <http://www-hr.korea.army.mil>.

Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to governing Service regulations.

Suggested Improvements. The proponent of this regulation is Office of the Command Surgeon, HQ USFK (FKSG). Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to HQ USFK (FKSG), Unit #15237, APO AP 96205-5237, email: fksg@korea.army.mil.

Distribution. Electronic Media Only.

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1. PURPOSE. To prescribe policies, establish responsibilities and procedures for the possession, registration, immunization, accountability and control of domesticated pets, and implement measures to protect the health and safety of personnel, and their domestic pets.

2. REFERENCES.

a. Required publications.

(1) Army Regulation (AR) 40-905, Veterinary Health Services, 29 August 2006.

(2) Secretary of the Navy Instruction (SECNAVINST) 6401.1B, Veterinary Health Services, 29 August 2006.

(3) Air Force Instruction (AFI) 48-131, Veterinary Health Services, 29 August 2006.

(4) US Forces Korea (USFK) Command Policy Letter# 49, Microchip Program for Privately-Owned Animals, 13 February 2007.

b. Related publications:

(1) DOD Directive 4715.1E, Environment, Safety, and Occupational Health, 19 March 2005.

(2) DOD Directive 6400.4, DOD Veterinary Services Program, 22 August 2003.

(3) DOD Instruction 4150.7, DOD Pest Management Program, 22 April 1996.

(4) AR 200-5, Environmental Quality: Pest Management, 29 October 1999.

(5) Chief of Naval Operations Instruction (OPNAVINST) 6250.4B, Pest Management Programs, 27 August 1998.

(6) AFI 32-1053, Pest Management Program, 1 April 1999.

3. EXPLANATION OF ABBREVIATIONS. Abbreviations used in this regulation are explained in the glossary.

4. RESPONSIBILITIES.

a. Service Component Commanders shall:

(1) Support and give Command emphasis to the USFK microchip program for privately-owned animals, and promote the concept of responsible pet ownership.

(2) Ensure pet micro-chipping is established in conjunction with component command disaster and Non-combatant Evacuation Operations (NEO) plans.

(3) Enforce regulations for privately-owned animal registration and micro-chipping as required by USFK Command Policy Letter #49 Microchip Program for Privately-Owned Animals.

(4) Ensure assigned service component personnel in and out process with the appropriate Veterinary Treatment Facility (VTF).

b. Commanding General, Eighth US Army shall:

(1) Ensure micro-chip scanners are integral components of the Eighth US Army NEO program and are available and employed during NEO.

(2) Acquire and provide micro-chip scanners to US Army Veterinary Treatment Facilities (VTFs) on the Korean peninsula.

c. Installation Commanders shall:

(1) Establish and enforce installation-specific control of privately-owned animals' policies and guidelines to include, but not limited to, bona fide health assistant animals, housing of animals, physical restraint, off-limits areas for animals, and rabies control program and policy for unit mascots. This policy should be created with Theater Veterinary Command review on topics related to animal health and welfare.

(2) Establish and enforce guidelines for registering domestic pets residing on military installations.

(3) Develop and implement pet management measures to preclude free roaming privately-owned or stray animal populations on military installations, control and prevent diseases, and protect personnel, wildlife and domestic animals.

(4) Enforce prohibition of abandonment of domestic pets on installations, and develop a program to manage substantiated complaints of suspected animal abuse or neglect cases in government quarters.

(5) Establish installation policies on confinement and disposition of stray and inadequately controlled domestic pets, and any animal that poses a threat to the military installation.

(6) Establish guidelines for the disposition of domestic pets against which substantiated bite or repeated nuisance complaints have been made.

(7) Ensure the Installation Housing Office tracks occupants of government quarters who own pets.

(8) Establish procedures to apprehend and impound at the VTF, any pet wandering about without an owner on a military installation.

(9) Coordinate the removal of any animal in violation of this regulation from government quarters.

(10) Establish and enforce guidelines for personnel residing on military installations to in and out process with the appropriate installation VTF.

d. Veterinary Treatment Facilities (VTFs) shall:

(1) Assist installation commanders with the development of rabies control programs.

(2) Provide required domestic pet vaccination services and registration of privately-owned animals.

(3) Verify vaccination, required test and microchip status of domestic pets.

(4) Provide veterinary services to privately-owned animals in accordance with AR 40-905, and this regulation. Veterinary care is authorized for pet owners possessing a valid DOD military identification card, and who have registered and implanted a microchip in their pet with the appropriate VTF.

(5) Issue registration tags for privately-owned animals.

(6) Implant microchips in all newly acquired pets, in all pets arriving on the Korean peninsula at the time of their initial examination, in all pets belonging to SOFA status personnel during their annual examination, in all adopted animals, and in any impounded stray animal, prior to releasing the pet to the owner; and forward the microchip registration information to the appropriate agency for entry into the world-wide registry.

(7) Ensure domestic pets with microchips already implanted are registered with the appropriate VTF.

(8) Issue rabies vaccine certificates as appropriate.

(9) Assist the Provost Marshal's Office (PMO) with investigating animal abuse or neglect cases, by providing medically-related advice as required.

(10) Advise PMO on the appropriate action to take when an animal poses a medical threat to the military installation community.

(11) Provide advice on the management and disposition of domestic pets involved in biting incidences, to include placement in quarantine as appropriate.

(12) Follow-up on the health or disposition of animals involved in animal bite report cases initiated by the Military Medical Treatment Facility (MTF).

(13) Supervise the maintenance and disposal of stray animals and provide veterinary care to animals at the VTF Stray-Animal Facility.

(14) Establish a computerized automation system to register domestic pets with newly implanted and already existing microchips.

e. Provost Marshal Office (PMO) shall:

(1) Ensure Garrison Law Enforcement personnel respond to reported animal bite and abuse or neglect incidents that occur on military installations, to collect information, protect the public as required, and process military reports as appropriate.

(2) Ensure the use of DD Form 1408 (Traffic Ticket, Armed Forces) to cite violations of this regulation as needed, and notify the appropriate USFK Service Component Commander.

f. Animal Owners shall:

(1) Register and ensure a microchip is implanted in their domestic pet.

(2) Ensure their privately-owned animal with microchips already implanted, are registered with the appropriate VTF.

(3) Implement appropriate measures to prevent their domestic pet from becoming a nuisance to people or other animals, and prevent their domestic pet from running at large while being exercised.

(4) Ensure their domestic pet has a registration tag appropriately affixed and displayed at all times.

(5) Provide their domestic pet with adequate and proper housing, restraint, food, water and medical care.

(6) Deliver to the VTF any privately-owned animal that is implicated in a biting incident involving a human.

(7) Ensure their domestic pets receive all immunizations as required by this regulation, and are evaluated and treated for parasites and other diseases which, in the judgment of the VTF, constitute a health threat to persons or other animals.

(8) Provide proof of all required vaccinations, tests and microchip status of privately-owned animals to the VTF.

(9) Acquire and maintain a current rabies vaccine certificate for their domestic pet as applicable, from the appropriate VTF.

(10) Notify the installation housing office of pet ownership when applying for housing and at such time thereafter as a pet is acquired.

(11) In and out process at the appropriate VTF.

5. POLICY.

a. SOFA status personnel are required to register each domestic pet in their possession, at the appropriate VTF, within 10 duty days of arrival on the Korean peninsula or upon the acquisition of the pet. They are also required to notify their installation housing office of their pet ownership within the same time frame.

(1) Registration consists of creating a veterinary treatment record DD Form 2343 (Veterinary Health Record) with proof of rabies virus vaccination and proof of microchip implantation (as applicable).

(2) Registration will be accomplished at the nearest Installation VTF.

(3) Registration is required in order to establish and maintain population demographics and provide resources for support of pet populations in the event of NEO or unexpected occurrence resulting from natural or man-made disasters.

b. In instances of loss, death, or change in possession of domestic pets, pet owners shall notify the appropriate VTF within 10 duty days of the loss, death, or change in possession.

c. SOFA status personnel are not to maintain or transport livestock onto any USFK installation.

d. All dogs, cats, and ferrets in the possession of SOFA status personnel must be immunized annually with a killed rabies-virus vaccine. Vaccinated pets are required to have a current rabies tag displayed on a collar or harness at all times. A current rabies vaccine certificate will also be issued at the time of vaccination and must be maintained by the pet owner.

e. USFK immunizations and test requirements for dogs, cats and ferrets are as follows:

(1) Dogs:

(a) Mandatory annual immunizations- Distemper/Parvovirus combination, and Rabies.

(b) Mandatory testing includes heartworm antigen testing annually.

(c) Recommended testing- de-worming monthly for puppies; and annual fecal testing for parasites in adult dogs.

(2) Cats:

(a) Mandatory annual immunizations- Feline distemper combination, and Rabies.

(b) Recommended testing- de-worming monthly for kittens; and annual fecal testing for adult cats with de-worming, as necessary.

(3) Ferrets:

(a) Mandatory annual immunizations- Ferret Distemper and Rabies.

f. Domestic pet immunization requirements are established in accordance with the latest edition of the "Compendium of Animal Rabies and Control," prepared by the National Association of State Public Health Veterinarians (NASPHV).

g. Other immunizations shall be administered according to the risk of exposure and individual needs based upon consultation with a US Army Veterinary Corps Officer (VCO).

h. SOFA status personnel are required to have all domesticated pets, excluding small caged animals such as hamsters, gerbils, rabbits, reptiles, and fish, implanted and registered with a microchip for the purpose of permanent identification.

(1) Microchips shall be implanted at a nominal cost per animal to the responsible owner, within 30 days of acquiring the domestic pet or upon arrival on the Korean peninsula.

(2) If a microchip has already been implanted, proof of implantation must be supplied to the VTF at the time of registration.

(3) The microchip implant is required in order for an animal to receive any routine (non-emergent) veterinary service at any US Army VTFs on the Korean peninsula.

(4) The cost of microchip implantation is the sole responsibility of the pet owner.

i. If evacuation of domestic pets is supported by USFK during a NEO, SOFA status personnel who desire to have a pet evacuated must supply the following for each pet:

(1) A current (within 1 year) rabies virus vaccination certificate.

(2) An International Air Transportation Association (IATA) approved pet carrier/kennel.

(3) 10-days supply of pet food.

(4) 30-days supply of medications (if required).

(5) Appropriate documentation, such as a clinic receipt or a copy of the microchip registration form, verifying pet ownership and micro-chipping of the domestic pet.

j. Only dogs and cats will be evacuated in the event of a NEO.

k. Abandoning a domestic pet on any USFK installation or anywhere else in the Republic of Korea is prohibited.

l. Garrison Law Enforcement personnel responding to reported animal bite incidents that occur on military installations, are limited to collecting information and implementing measures and procedures to protect the public. Responding Law Enforcement patrols will assess the situation to ensure there are no hazards, record information, process Law Enforcement reports, and notify the VTF as appropriate. In situations where an animal poses a public threat and cannot be controlled by its owner, the Law Enforcement patrol will protect the public until animal control personnel arrive to restrain and transport the animal. Law Enforcement patrols will not physically restrain or transport any animal.

m. Law Enforcement reports will be managed in accordance with the appropriate area law enforcement reporting guidelines for all animal bite or substantiated animal abuse or neglect cases, with proper notifications given to the appropriate chain of command as needed. Multiple Law Enforcement reports on the same animal or owner and violations of this regulation are instances that warrant notification of the chain of command.

n. DD Form 1408 will be used to cite violations of this regulation as appropriate.

o. All SOFA status personnel will in and out process with the appropriate VTF.

6. VIOLATIONS.

a. This regulation is punitive.

b. Personnel subject to the UCMJ who fail to comply with any of the policy in paragraph 5, may be subject to punishment under the UCMJ, as well as to adverse administrative action authorized by law and regulation.

c. Persons not subject to the UCMJ who fail to comply with this policy may be subject to adverse administrative sanctions; including, but not limited to, revocation of privileges, as authorized by law and regulation.

Glossary

Section I Acronyms

AFI	Air Force Instruction
AR	Army Regulation
FKSG	Office of the Command Surgeon
HQ	Headquarters
IATA	International Air Transport Association
MTF	Medical Treatment Facility
NAFI	Non-Appropriated Fund Instrumentality
NASPHV	National Association of State Public Health Veterinarians
NEO	Non-combatant Evacuation Operation
OPNAVINST	Chief of Naval Operations Instruction
PMO	Provost Marshal Office
SECNAVINST	Secretary of the Navy Instruction
SOFA	Status Of Forces Agreement
UCMJ	Uniform Code of Military Justice
U.S.	United States
USFK	United States Forces Korea
VTF	Veterinary Treatment Facility
VCO	Veterinary Corps Officer

Section II

Terms

Domestic pets. Includes dogs, cats, ferrets, and caged animals, such as birds, fish, hamsters, gerbils, rabbits, guinea pigs, hedgehogs, and reptiles.

Livestock. Includes pigs, cattle, goats, horses, sheep, and poultry.

Micro-chipping. The process of painlessly inserting an electronic readable micro-tag under the skin of a pet, to record the pet's identity with a specific unique code, along with details of its breed, sex, age, owners name, address, and telephone numbers.

Owner. A person with primary responsibility for the animal's care and control; normally the sponsor.

Privately owned animal. An animal owned and maintained by an individual owner. This includes stray animals claimed by their owners.

Status of Forces Agreement (SOFA). The international agreement between the U.S. of America and the Republic of Korea envisaged by Article IV of the U.S.-ROK Mutual Defense Treaty. The SOFA was signed on 9 July 1966 and became effective on 9 February 1967. The term "US-ROK SOFA includes the original Agreement, and its Agreed Minutes and Understandings, as amended. Numerous implementing agreements may be found in the Official Minutes of the SOFA Joint Committee established by Article XXVIII, SOFA. ("SOFA is the abbreviated term for the "Agreement Under Article IV of the Mutual Defense Treaty Between the U.S. of America and the Republic of Korea Regarding Facilities and Areas and the Status of U.S. Armed Forces in the Republic of Korea.")

SOFA status personnel. The categories of those persons, defined in Articles I and XV of the SOFA, provided status and protection under the SOFA. For purposes of this regulation, it includes those members of the United States armed forces, civilian persons of United States nationality who are in the employ of, serving with, or accompanying the United States armed forces in the Republic of Korea, and their dependents; and properly designated invited contractors and their approved employees and dependents whose presence in Korea (and by default whose travel to Korea) is solely attributed to the performance of contracts with or for the U.S. armed forces in Korea, and qualify for status and protection under the SOFA.

Stray. An animal that is not under the immediate physical control of its owner.

Unit Mascots. Domestic animals appointed on official unit orders by a unit Commander in the grade of O-5 or higher, and registered with the VTF. Unit Mascots are Government owned animals and are subject to all Federal codes, laws, and guidelines that apply.

Veterinary treatment facility. A facility utilized for an animal disease prevention and control program by the U.S. Army Veterinary Service. The VTF serves as the operational base for the veterinary community health mission, rabies control program, stray impoundment program, healthcare support of animals, administrative support of the programs, and associated functions.